

Tax Supervisor



admin@jobspace.co.id

Phone :

Web :

Job Summary

Vacancy :

Deadline : Jun 06, 2023

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Employment Status : Full Time

Experience : 3 - 5 Years

Salary : Ask Me

Gender : Any

Career Level : Non Staff

Qualification : Bachelor Degree

Job Description

- Perform AP & AR day to day activities by verifying transaction, scheduling payment obtaining authorization payment, invoicing and update collection by notifying customers
- To provide a leadership role in all aspects of the company's financial operations and to manage Treasury functions.
- Provide accurate and timely financial information and reports to facilitate the decision making process and ensure success of the corporation.
- Responsible for the annual budget process, provide monthly reviews, and implementing
- Business plans and other programs
- Perform petty cash and bank key in and Verifies accounts by reconciling statements and transactions
- Preparing monthly & yearly tax reconciliation and Maintains weekly budget with actual transaction
- Maintains accounting ledgers by posting account transactions.
- Maintains financial historical records by filing accounting documents.

Education & Experience

Bachelor (S1) degree/Diploma (D3) majoring in Accounting, Tax from reputable University. Having work experience in at least 3 years in a similar position, preferably in a multinational Company.

Must Have

Good knowledge in Finance, accounting and familiar with Indonesian tax regulation Tax Brevet A & B certificate would be preferable Having good knowledge of PSAK, TAX & IFRS Good computer skills of Microsoft Office spread sheet & Familiar with ACCPAC (Module AP, AR and Bank Service) would be advantage Discipline, proactive, strong commitment, good integrity, good behavior, well organized, quick learner, good teamwork, take initiative & open minded Able to work under pressure and deadline oriented.

Educational Requirements

Bachelor Degree

Compensation & Other Benefits

Competitive Salary, Cover All BPJS Insurance, Employee Development Program, Health Insurance, Other Employee Program